

ANJEE SPECIAL COMMITTEES

NOMINATING COMMITTEE

The Nominating Committee identifies, approves and nominates candidates for the elected positions in ANJEE. The Vice-president is usually recommended for chair of this committee. The committee is appointed by the chair. It should consist of at least three additional ANJEE Advisory/Executive Board members. These members should, as much as possible, be from different geographical and professional orientations, thus furthering the goal of ANJEE to diversify its membership and leadership.

THE NOMINATING COMMITTEE WILL:

- recruit candidates who will actively advance the goals of ANJEE;
- consider a variety of representatives from all fields and professions involved with environmental education including formal and non-formal educators, environmental organizations, higher education, business, industry, etc.;
- attempt to recruit candidates to represent the diverse ethnic, age, professional, geographic, and gender demographics of New Jersey;
- define a plan to diversify the leadership of ANJEE (Diversification Plan);
- contact each candidate and discuss duties and responsibilities of the position with them;
- confirm that each candidate is interested in and committed to the position for which they are being nominated;
- prepare the ballot for the fall issue of the newsletter.
- will keep records of terms and offices and will know which positions require new candidates, which require nominations for re-election and which require neither;
- write letters of thanks to retiring members;
- write letters of congratulations to new members; and,
- write letters of thanks to unsuccessful nominees.

NOTE

See *Section 18* for Election Procedures

AWARDS COMMITTEE

The Chair is appointed by the President and the committee is appointed by the chair.

The Awards Committee shall:

- coordinate the ANJEE Awards Program in conjunction with the awards presentation at the Annual Conference;
- maintain an updated record of award categories and criteria; as well as an updated record of past award winners and nominees;
- promote the ANJEE Awards Program in ANJEE releases, press release etc.;
- recruit nominations for awards, review nominations and vote on award recipients;
- send letters to awardees, nominees, and awardees' supervisors;
- coordinate artwork, certificate, signatures, frames, budget, purchases, etc. for the award.
- honor awardees at the annual ANJEE banquet;
- work with Public Relations committee to publicize award winners

A new facet of the awards program (started in 2001) is the inclusion of ANJEE award winners in the autumn awards banquet sponsored by the New Jersey Science Teachers Association at their annual conference.

NOTE

See *Section 17* for Awards Program and Criteria.

ANJEE AFFILIATES

ANJEE Affiliates operate as Special Committees. See *Section 8* for descriptions of affiliates.

CURRICULUM AND TRAINING COMMITTEE

The Curriculum and Training Committee exists in support of a major mission objective of the ANJEE: ***To empower educators to embrace and practice environmental education wherever, whenever, and however they can*** (a concept endorsed, collectively, by the ANJEE leadership at the Annual Retreat, March 7, 2007).

Some essential goals of the Curriculum and Training Committee:

- To highlight, for the overall ANJEE membership, current state or national trends in education and/or environmental education that may impact the nature and delivery of environmental education (EE) to schools and institutions of higher education in the State of New Jersey.
- To provide a vehicle for a periodic, update of current, state-of-the-art, EE curriculum resources that New Jersey environmental educators should know about.

- To promote the cultivation and facilitation of pre-service EE training opportunities in New Jersey colleges and universities with teacher education programs.

The C&T Committee is currently engaged in a two-year *Action Plan (June, 2007 – June, 2009)* to actively involve ANJEE leadership in empowering formal educators from New Jersey school districts with resources and support that will encourage and assist them in infusing environmental education into their existing curricula. This initiative is being first piloted in the ANJEE North Region, with the assumption that it may later be adopted in the Central and South Regions. C&T leadership is also collaborating with select New Jersey college and university education faculty to ‘jump-start’ environmental education training initiatives in their on-campus programs for teachers-in-training.

The C&T Committee encourages active representation from other ANJEE committees and groups in support of its mission-oriented goals and objectives (*e.g. ANJEE North Program Group; Membership Committee, Resource Directory Committee, Publicity Committee, and Finance Committee*). The C&T Committee is comprised of Task Groups established to carry out specific components of its strategies and action plans. *Any ANJEE member* is invited to participate.

RESOURCE DIRECTORY COMMITTEE