

PALS (PSEG-ANJEE Learners in Sustainability) 2012 Grant Application

COVER PAGE

Official Name of Lead Organization:

U.S. Tax ID (Employer Identification Number - EIN):

Type of Lead Applicant (Check One):

- Public, private or charter elementary school
- College/university with a teacher education program
- Informal educational facility or institution (museum, zoo, nature center, park, etc.)
- Local, state or federal government
- After-school or early childhood education program
- Consultant, business or corporation

Organization Address:

County Where Lead Organization is Located:

Contact Person for This Application:

Phone/Extension:

Fax:

Email:

Website:

Names of Partner Organization(s) for this Proposal (At least one partner organization required)

NJ Region Where Partnership/Project Will Take Place:

- North** (Bergen, Essex, Hudson, Morris, Passaic, Sussex, Warren)
 - Central** (Hunterdon, Mercer, Middlesex, Monmouth, Somerset, Union)
 - South** (Atlantic, Burlington, Camden, Cape May, Cumberland, Gloucester, Ocean, Salem)
- (Note: If more than one region will be involved, identify primary region with a "P.")

Total Dollar Amount Requested (\$15,000 is available for each of the regions above):

Total Number of Persons to be Served:

Name of Project:

Brief Description of Project (2-4 sentences):

Authorization:

Chief Executive Officer:

Title:

Phone:

Date of Application:

How did you hear about the PALS Grant Program?

ANJEE Website ANJEE Conference E-Mail Newspaper Other:

(Application should be completed using a minimum of 11-pt. font size, with approx. one-inch margins.)

PROJECT NARRATIVE – PART 1 (One Page)

Project Description/Summary

Provide a clear, succinctly detailed overview of the project. Specifically, explain how this project will provide K-5 pre-service or practicing teachers with the knowledge, skills and curricular materials to implement high-quality environmental education related to topics such as: energy efficiency, renewables and green practices, and/or other issues related to the sustainability of communities (e.g., stewardship of resources, ecological diversity, environmental quality). Justify the need/rationale for the project described in this summary, and the particular relevance of the approach that will be taken.

PROJECT NARRATIVE – PART 2 (Maximum 5 Pages)

The following components must be included in the Project Narrative, *in the following order, with the appropriate headings*:

- 1. Target Population** - Explain how you will identify, recruit and/or select pre-service and/or practicing teachers for the program. Specify the elementary grade levels and the number of students to be impacted by this project. Explain the rationale for selecting this particular target population.
- 2. Project Partners** - Identify all public and private organizations that will directly participate as partners in this project. Describe the role of each participant and what they will each contribute to the implementation of the program (expertise, financial, in-kind, or human resources, etc.). Explain why the lead organization identified on the cover page is uniquely qualified to oversee the collaboration.
- 3. Goals and Objectives** - State the goals (general statements of expected results) and objectives (the outcomes of your activities) for the program plan. Objectives should be specific and measurable. Explain how meeting these objectives will benefit the pre-service or practicing teachers involved.
- 4. New Jersey Core Curriculum Content Standards (NJCCCS) in Science** - List the specific NJ Core Curriculum Content Standards (CCCS) in Science that will be addressed by this project, and, *next to each one*, describe, with one or more examples, how it will be met. Include specific progress indicators.

By way of reference, the CCCS descriptions for Life Science that students should meet by the end of Grade 4 (including Cumulative Progress Indicators and Classroom Applications) can be found at: <http://www.state.nj.us/education/cccs/cad/5/Standard%205.3%20Life%20Science%20Grades%203-4.doc>

For an overview of the CCCS in Science, visit: <http://www.state.nj.us/education/cccs/standards/5/>

To further illustrate how this section should be completed, *here is one example*:

Life Science: CCCS Standard 5.3.4.A.2 - Compare and contrast structures that have similar functions in various organisms, and explain how those functions may be carried out by structures that have different physical appearances.

This project will help the second grade teachers develop an understanding of how plants affect ecological diversity and environmental quality so that they can then in turn teach students to be stewards of the earth while presenting hands-on learning experiences that encourage inquiry and discovery. Currently each TPS second grade class participates in Tenafly Nature Center's Seed Dispersal program. This program was designed to help students understand that plants have many unique adaptations to survive. Teachers will expand on students' foundational knowledge to create a unit that promotes higher level thinking skills about ecological diversity of flora in our natural world and how it contributes to environmental quality.

5. Authentic Assessment Methods - Explain how this project will utilize authentic assessment methods to engage and impact students. For more information on authentic assessment, visit www.anjee.net/PALS.

6. Evaluation - Explain how the project will be evaluated. Specify how you will measure whether objectives were met and intended impact was achieved. For more information on evaluation, visit www.anjee.net/PALS.

7. Project Sustainability - Explain how the impact of this grant will be sustained beyond the PALS grant implementation period, which will encompass the 2012-2013 academic school year.

8. Project Timeline - Provide a specific timeline (with dates) for project plan, activities and evaluation. It is expected that the project will be completed within one year of commencement.

BUDGET (One Page)

Include a detailed, itemized budget for all expenditures. Eligible budget items include staff salaries directly related to project coordination and implementation, teacher stipends (not to exceed 50% of grant award), the provision of substitutes for work within the school day, equipment to be used by students and/or teachers, and the production of materials for students and/or teachers. Ineligible expenditures include credits for previously purchased equipment or other overhead costs. All expenditures must be made within one calendar year of the grant award. Funds will be awarded in three installments: 50% upon receiving the grant; 25% upon receipt and review of a satisfactory Interim Report (approximately midway through the grant payment cycle); and, 25% upon receipt and review of a satisfactory Final Report at the conclusion of the project.

One representative from each of the lead organizations selected for an award, as well as one representative from each of their grant partner organizations, will be required to attend the ANJEE Environmental Education Conference twice -- in 2013 as attendees and in 2014 to present the results of their PALS Grant project. Registration fees for these conferences must be included in the project budget if they are not otherwise covered by the grantees' district(s) or employer(s). Visit www.anjee.net/conference for 2012 conference registration fees, to estimate costs.

You may use this [budget template](#) to organize your budget for the proposal. Please use only those items on the template that are applicable to your project.

ATTACHMENTS

Attach a letter of commitment from each organization that is directly participating with the lead organization in this project.

E-Mail completed proposals and attachments by Thursday, March 15, 2012 as follows:

To: jdcomm@optimum.net

Cc: anjeeadvancement@gmail.com

Subject Line: *PALS Grant – followed by (name of Lead Organization)*

If you have a question regarding this proposal, contact Jo Ann Dow-Breslin (PALS grant manager) at jdcomm@optimum.net. Grantees will be announced on or about May 4, 2012.

Please note:

- Receipt of applications will be acknowledged via e-mail.
- Applications will be pre-screened for eligibility. Applications that are incomplete, are outside the scope of this RFP, or clearly do not meet the criteria, cannot be considered.
- Applicants that are not selected to receive a grant will receive an e-mail notification once the awardees have been chosen.
- Awardees may be asked to provide audited financial statements for their organizations prior to receiving funding.
- One representative from each of the lead organizations selected for an award, as well as one representative from each of the grant partner organizations, will be required to attend professional development sessions (provided by ANJEE) on the topics of program evaluation and authentic assessment.
- At least one visit to each grant-funded project site will be planned by representatives of ANJEE and/or PSEG.
- Awardees will be asked to provide a written interim report and a written final report for posting on the ANJEE website. The report timeline and outline will be provided in advance by ANJEE.



PSEG

We make things work for you.